



如何成為國際安全社區網絡成員(20140120)

How to become a member of the International Safe Community Network

http://www.ki.se/csp/who_safe_communities_member_en.htm

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編譯：TIPSPA 台灣社區安全推廣中心(WHO CCCSP 國際安全社區支援中心暨國際安全學校認證中心)

「安全社區」可以是：一個市、縣、鄉鎮或單一的行政區，致力於各種安全促進工作，預防傷害、暴力和自殺，並防制天災所造成的危害（特別是人員傷亡），計畫的內容涵蓋了所有年齡層、性別和各種環境情況，通過認證就能成為此國際網絡的一員。

「安全社區」的七項準則

1. 安全社區必須具備一個基於夥伴和合作關係的跨領域團體，來負責指揮推動社區安全促進工作。
2. 安全社區計畫必須是長期性和永續性的，計畫內要涵蓋所有性別、所有年齡層，所有環境和所有情況。
3. 安全社區必須要有以高危險群和高危險環境為目標對象的計畫，以及對易受傷的族群推廣安全的計畫。
4. 安全社區計畫必須以能取得的實證資料為基礎。
5. 安全社區必須有一個能將當地事故傷害的頻率與導因進行紀錄分析應用的機制。
6. 安全社區必須有對計畫內容執行過程及改善效果的評估。
7. 安全社區必須能持續性的參與國內和國際的安全社區活動。

申請國際安全社區認證基本要件

1. 新申請認證社區須正式啟動安全社區計畫滿2年。(註：社區啟動計畫請與當地 WHO CCCSP 國際安全社區支援中心【在台灣是「台灣社區安全推廣中心」】聯繫，並透過其協助申請認證)
2. 推動安全社區計畫除社區組織外，須有包含當地政府、警、消、醫療、交通等單位之指導委員會。
3. 社區至少應包含傷害監測及其他5個以上之安全工作小組來推動相關安全促進計畫。
4. 通過實地評鑑認證的安全社區每年應提供年度報告至 WHO CCCSP 附屬安全社區支援中心，敘述社區安全促進執行的現況。
5. 安全社區每5年須申請再認證，其程序與初次申請相同，以維持安全社區網絡會員的資格。

國際安全社區認證申請系統

國際安全社區認證申請自2013年10月20日起，採用線上作業系統，該系統由 WHO CCCSP 與香港職業安全局共同開發

台灣社區安全推廣中心

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想要申請成為「國際安全社區」的一員，請遵循以下說明：

安全社區認證相關費用

行政費：1,000 歐元。以支應 WHO CCCSP 的行政管理與網絡服務等費用。（該費用不包括：安全社區銅牌及旗幟。）

社區訪查等其他費用：由申請社區和評鑑委員雙方共同協議而定。

根據以往的經驗，社區支付行政費後，會收到 WHO CCCSP 指派之評鑑委員的姓名和聯絡資訊；評鑑委員基於「非營利」的前提進行評鑑認證的工作：

- 1、評鑑委員及協同評鑑員主要的職責包括：審查社區提出之申請書、進行實地訪查、參與認證典禮等，他們因執行上述事務，以致影響本身工作而損失的薪資和時間，應得到對等的補償。
- 2、薪資補償的估算以該委員最近的一份職業收入為基準。
- 3、一般而言，第一次申請認證的社區須耗費評鑑委員平均約 32 小時(含實地訪查及認證典禮)的時間，協同評鑑員則為 5 小時；而再認證的社區，平均花費評鑑委員 16 小時(含認證典禮)的時間，協同評鑑員則為 5 小時。
- 4、需負擔評鑑委員實地訪查及參與認證典禮的交通費和住宿費。

附件 1. 國際安全社區認證申請系統使用手冊

附件 2. 國際安全社區認證系統工作流程

安全社區旗幟、銅牌：與 WHO CCCSP 國際安全社區支援中心(台灣社區安全推廣中心)接洽訂購。
安全社區 logo 可以在通過認證後獲授權使用。

安全社區大旗尺寸：240×150 公分，價格：60 歐元

安全社區桌旗尺寸(含旗座)：24 ×15 公分，價格：20 歐元

安全社區銅牌尺寸：27.5×23 公分，價格：300 歐元



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每 5 年申請再認證！

為使社區持續發展安全社區計畫，2005 年 11 月後，WHO CCCSP 決定社區每 5 年需申請再認證，並以兩種機制來檢核社區持續發展計畫的情形：一為每年提交年度工作報告，另一為完整的再認證申請。

期間發現，年度報告的內容缺乏良好的結構，且耗費較高的行政成本；因此，決議放棄以僅提交年度報告為再認證的方式，於 2011 年 3 月開始，要求完整的再認證申請，規格如同第一次認證一樣。

認證期滿後怎麼辦？

社區認證期滿 5 年，應由地方首長(社區領導人)發函給 WHO CCCSP，表達社區擬申請再認證的意向，否則，社區會從國際安全社區網絡名單上除名；待申請認證意向書送達後，再認證的一般程序(包含評鑑機制等)才會啟動。

以下為 WHO CCCSP 網站上的原文：

How to become a member of the International Safe Community Network

A "Safe Community" can be a: Municipality; a County; a City or a District of a City working with safety promotion, [Injury-, Violence- and Suicide-](#) prevention and prevention of the consequences (human injuries) related to Natural Disaster, covering all age groups, gender and areas and is a part of an international network of accredited programmes.

The International Safe Community Certification System

An electronic application system for International Safe Community Network membership has been developed by the Occupational Safety Council, Hong Kong; SAR China in collaboration with WHO CCCSP and is available from 20 October 2013.

Those "Communities" who want to apply appointment, as an "International Safe Community" including "designation" should follow the following procedure:

The Administrative Fee for Safe Community evaluation is: from 18 March 2013

Community Costs for Certification Works: (Version 20131114)

WHOCCCSP is only involved in charging costs for registration and work related to quality improvement and service to the network, at the moment: 1000 EUR . (The fee is excluding: Brass Plaque and Safe Community

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flags.)

All other costs are based on agreement between the community and the Certifiers. However our experience and therefore recommendations are:

The certifiers are appointed and accredited by WHOCCCSP. After paying the registration fee the community will be informed about name and contact information for the appointed certifiers. Certifications are done by these certifiers on a for-non-profit basis:

1. Certifier and co-certifier must be compensated for their loss of income in their main employment or similar. That work includes reviewing application as well as time for site - visit and designation process.

2. Loss of income is estimated from the salary for the occupation and for retired certifier or certifiers who are free for studying etc. The compensation is estimated from the last occupation.

3. Certifier on average use 32 hours (incl. site – visit and designation ceremony) and co-certifier 5 hours in total.

For re-certification is the average use for certifier 16 hours (incl. designation ceremony) and for co-certifier 5 hours.

4. Travel and accommodation costs during site-visit and designation (usually only the certifier) shall be covered by the community.

1. User Manual for Community ([pdf](#))

2. Work Flow of International Safe Community Certification System ([pdf](#))

3) **Safe Community flags** can be ordered by the [International Safe Community Support Centres](#) who is supporting your program.

Big Safe Community flag: size 240 x 150 cm: Price: in your region

Table flag (for a 50 cm pole) 24 x 15 cm: Price: in your region

Brass plaque 27.5x23 cm: Price: in your region



The **Safe Community logo** will be sent as a jpg file and can be used after the designation.

Redesignation after 5 years!

Follow up of the Safe Communities activities

The WHO Collaborating Centre on Community Safety Promotion at the Karolinska Institutet has decided to perform the follow up of the Safe Communities activities after 5 years, instead of after 10 years. (November 2005)

Re-designation after 5 years- important changes! (February 2011)

The WHO Collaborating Centre on Community Safety Promotion at the Karolinska Institutet decided already November 2005 that the redesignation time is 5 years. Two mechanisms for the follow up were suggested; annual reports during a five year time or a complete new application.

Our experience during this period is that the annual reports are lacking structure which could be related to the nowadays detailed checklists developed by most of the Certifying Centres. Also the paper work has a larger administrative cost than the value of that process. We have therefore decided to abandon the annual reports as the only mechanism for redesignation and **from March 1st** we are asking for full re-applications of the same standard as an ordinary first application.

What will happen after five years?

If we haven't been reached by a letter of intent from the Mayor of the Community within five years- the community -as is the procedure now- will be completely removed from the numbered list of designated Safe Communities. When we are reached by the letter of intent the regular process of re-designation starts.

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